



## Maine CHW Advisory Committee Minutes

April 1, 12-1:30pm

Present, Axels, Bridgette, Ben, Betty, Dick, Maha, Mardochee, Ketson,  
Zakyia

Accused: Kasey

Absent: Dalal, Henoc

- **Advisory Group updates-** (Betty)
  - Advisor recordings/minute on website. **Minutes will be recorded but only shared with Advisors. Written minutes will be shared on the website.**
  - Pre-summit
    - Monday 22<sup>nd</sup> 11-4- **reminder**
    - Provide Bridgette your lunch choice. **Bridgette will send menu to wrapped up to advisors with minutes.**
    - Who would like to join us for dinner at 5pm? **Please let Bridgette know, this is at your personal cost.**
- **Website Updates** (Bridgette)
  - Resources- **Bridgette has added to the website.**
  - Photos resized. **Bridgette is resizing photos to go on website.**
  - Newsletters- **the last 3 news letters will be added to website.**
  - Summit agenda- **as soon as the full agenda is ready, it will be added to the website.**

- **Committee updates**
  - **Workforce Development** (Bridgette, Richard, Maha, Ketson) Group is developing resource list, CHW tool kit and reviewing past proposals for certification.
  - **Policy & Advocacy** (Ben, Mardochee, Henoc, Dalal) last meeting ended after 10 mins as only a few showed up.
  - **Outreach & Communication** (Axels, Zakiya,) Meetings now moved to once a month. They discussed the group's strengths.
  - The strategic plan needs to be updated come July.
- **Summit planning meeting update-** (Ben)
  - Ticket updates. There are about 30 tickets left to sell. It ends one week from today, but we may give it until the 10<sup>th</sup>.
  - Call for helpers. Dick, Mardochee and Betty offered to help Zakiya at the MECHWI table throughout the day.
  - Media- Q & A would this group like to have media present during the summit? All agreed it was a good idea but concerns about the focus need to be clear. CHW focused. Bridgette, Ben, and Axels will meet with Angie again to discuss. This will be brought back to the group.
- **Next Meeting April 15th**